

*the solution is docSAFE*

*"docSAFE has saved us a vast amount of time lost through unchargeable admin "*

*"We switched to docSAFE because our staff can simply drag and drop files from their own pc directly into the clients' secure office "*

*"We were hesitant to use this type of technology but Mike made the transition so easy by visiting the office and training all our staff"*

### *key features*

- Drag and drop to clients' virtual office
- Large file sizes > 100mb
- Easy for staff and clients to use
- Easy set up and management
- Full staff training provided
- E-mail notification system
- Lock files for additional security
- Free demo

### *what next?*

Organise your free trial and demonstration by contacting Mike Couzens at Online Practice

mike@p-2-p.co.uk or phone 0121 693 7879

Somerville House, 20-22 Harborne Road, Birmingham, B15 3AA

[www.onlinepractice.co.uk](http://www.onlinepractice.co.uk)

# open up a whole new world

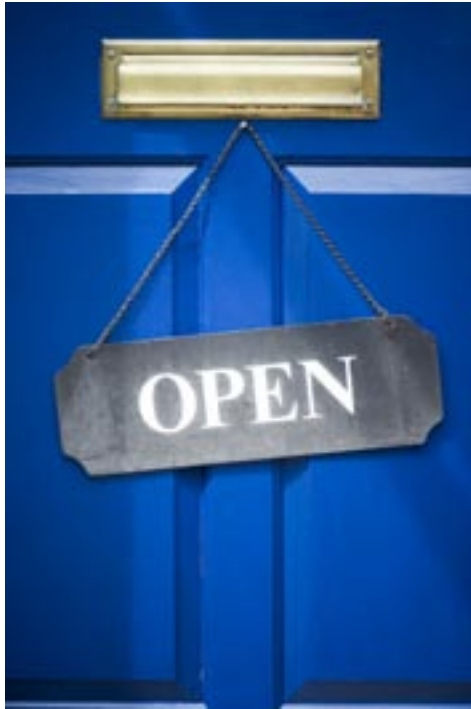


**offer your clients more by doing less...  
open up your office round the clock  
without having to lift a finger.**



Web based solutions designed for accountants

# open all hours



Reduce your admin and non productive time and offer more value to clients by making their documents available to them 24/7 through docSAFE, an extremely secure online system. No more standing by the fax machine waiting for sensitive information to come through, no more requests for copies of accounts for the bank manager - clients can access their own information and print them for themselves.

docSAFE is a tried and tested system used by accountancy firms throughout the UK - with tens of thousands of documents on the system and hundreds of documents uploaded and downloaded every day.

Only  
accessible by you  
and your clients.  
More secure  
than email



**totally secure**

Files and  
information  
whenever your  
clients  
need them



**24/7 access**

Less faxing,  
posting & copying  
- it's all there  
for the client to  
access



**reduce admin**

Be more open  
and available  
to your clients  
through operating  
an online office



**online office**

Secure,  
reliable, regular,  
automatic  
backups



**secure backups**

Transfer large  
files, reduce print  
requirements and  
work together on  
projects



**file management**